

KNOWLEDGE, SKILLS AND ABILITIES:

- 1. Knowledge of modern counseling techniques.
- 2. Knowledge of Juvenile Justice System.
- 3. Ability to plan, organize and maintain an even flow of work.
- 4. Ability to deal courteously with the public.
- 5. Ability to maintain effective working relationships with associate agencies.
- 6. Ability to establish and maintain effective working relationships with co-workers and clients.
- 7. Ability to write meaningful reports and case histories.
- 8. Knowledge of juvenile problems and causes.
- 9. Ability to involve needed sources and resources in the guidance and rehabilitation of youth.
- 10. Ability to engage in public speaking as required.
- 11. Ability to use a computer in a PC network environment.
- 12. Ability to make home and community based visits to Court-involved youth.



U.S. Department of Education Washington, D.C. 20202

GRANT AWARD NOTIFICATION

PROJECT TITLE 84.184L SAFE SCHOOLS/HEALTHY STUDENTS GRANTS PROJECT STAFF RECIPIENT PROJECT DIRECTOR Trent MeVay (901) 321 - 2506 EDUCATION PROGRAM CONTACT Jans G. Hodgdon (202) 205 - 3731 EDUCATION PAYMENT CONTACT GAPS PAYEE HOTLINE (888) 336 - 8930 KEY PERSONNEL NAME TITLE EFFORT Trent MeVay Project Director 100% EDUCATION PROJECT LIVE AND, FISCAL DATA AUTHORITY: PL 107-110 SAFE & DRUG-FREE SCHOOLS & COMMUNITIES ACT OF ESEA, AS AMENDED BY NCLB PROGRAM TITLE: SAFE AND DRUG-FREE SCHOOLS AND COMMUNITIES - NATIONAL PROGRAM CFDASUBPROGRAM NO: 84.184L FUND FUNDING AWARD ORG. CATEGORY LIMITATION ACTIVITY CFDA OBJECT AMOUNT CLASS AWARD PERIODS BUDGET PERIOD 10/01/2005 - 09/30/2006 PERFORMANCE PERIOD 10/01/2005 - 09/30/2008 FUTURE BUDGET PERIOD DATE AMOUNT 02 10/01/2007 - 09/30/2007 51,824,048.00 03 10/01/2007 - 09/30/2008 51,824,048.00 51,824,048.00 AUTHORIZED FUNDING THIS ACTION 51,824,048.00 PERFORMANCE PERIOD 51,824,048.00 PERFORMANCE PERIOD 51,824,048.00 S1,824,048.00 PERFORMANCE PERIOD 51,824,048.00 S1,824,048.00 PERFORMANCE PERIOD 51,824,048.00 AUTHORIZED FUNDING THIS ACTION 51,824,048.00 PERFORMANCE PERIOD 51,824,048.00 S1,824,048.00 PERFORMANCE PERIOD 51,824,048.00 S1,824,048.00 PERFORMANCE PERIOD 51,824,048.00 S1,824,048.00 S1,824,048.00 PERFORMANCE PERIOD 51,824,048.00 S1,824,048.00 PERFORMANCE PERIOD 51,824,048.00 S1,824,048.00 S1,824,048.00 PERFORMANCE PERIOD 51,824,048.00 S1,824,048.00 S1,824,048.00 S1,824,048.00 PERFORMANCE PERIOD 51,824,048.00 S1,824,048.00	RECIPIENT NAME: SHELBY COUNTY SCHOOLS 160 S. Hollywood Street Memphis, TN 38104	5	AWARD INFORMATION PR/AWARD NUMBER Q184L050266 ACTION NUMBER 01 ACTION TYPE New AWARD TYPE Discretionary
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SHELBY COUNTY SCHOOLS SAFE SCHOOLS/HEALTHY STUDENTS ALLIANCE



MEMORANDUM OF AGREEMENT

Mission Statement

The mission of the Shelby County Schools Safe Schools / Healthy Students Alliance is to create safe environments that promote the healthy intellectual, physical, social, and emotional development of every child by coordinating and expanding school and community resources and making them accessible to children, parents and caregivers at their point of need.

History of Preexisting Partnership for This Proposal

Shelby County Schools (SCS) conducted a system-wide needs assessment and, in consultation with community representatives, strategic planning goals were finalized and published in May 2002. The JusCare for Kids Collaboration of 27 local organizations including SCS, law enforcement and government agencies that serve children and adolescents, social service organizations, mental/behavioral health providers and others was formed in 2003. JustCare for Kids conducted a comprehensive needs assessment and analysis of Shelby County community resources and these results were published in early 2004.

To address the needs of children and families as identified by both assessment initiatives, the SCS Safe Schools / Healthy Students Alliance, composed of JustCare members including those indicated below, met first on April 5, 2004. Since that time, Alliance members have continued to work together to address those needs and to create a proposal for programs, services, and infrastructure to support sustainability. Alliance members include the Shelby County Sheriff's Department, the Shelby County Juvenile Court, Le Bonheur Hospital Center for Children and Parents, Southeast Community Mental Health Center, Midtown Mental Health Center, Comprehensive Counseling Network, Tennessee Department of Mental Health and Development Disabilities, Shelby County Schools and the SCS Foundation.

On November 18, 2004, Alliance members met with other JustCare members and parents to develop goals and outcome objectives for a proposed System of Care. The outcome objectives identified by the community at this meeting directly impact families, students and classrooms in Shelby County Schools. The outcomes agreed upon included:

- Reduced numbers of disruptions by children and adolescents with mental/ behavioral issues.
- · Reduced numbers of children and adolescents presenting at Juvenile Court.

- Reduced recidivism to placements outside the home, school or community for Copy
- Improved school achievement.
- Decreased use of alcohol and illegal drugs.
- Improved physical health of children and adolescents.
- Decrease in mental and behavioral health risk factors.

To reach these outcomes, the Alliance has collaborated to develop Project C.L.A.S.S. objectives, programs and activities described in the proposal and to delineate partner responsibilities as described below.

I. Safe Schools / Healthy Students Alliance Partnership Goal and Objectives for this Project

C.L.A.S.S. Crucial Lessons in Addressing Student Safety

Goal: To provide children, adolescents, families, and schools with a comprehensive network of effective services, supports, and activities which promote positive mental health and prosocial behavior and instill a safe, alcohol and drug-free lifestyle.

Objective 1: To create a safe and orderly school and community environment through the implementation of a collaborative, cooperative team approach by schools, community agencies, and citizens (Element 1).

Objective 2: To prevent or reduce rates of substance abuse and violent behavior among youth by implementing programs and activities designed to involve families, other members of the community and school staff in obtaining greater knowledge and ownership of efforts to create safer and healthier communities (Element 2).

Objective 3: To provide mental health preventive services early to reduce risk of onset or delay the onset of emotional and behavioral problems for some children and to identify those children who already have serious emotional disturbance and to ensure that they can receive appropriate referral, treatment, and follow-up services (Element 3).

Objective 4: To promote mental and behavioral health early in children's lives so that they enter school on an even playing field and ready to learn (Element 4).

Objective 5: To further develop a supportive school and community culture which promotes positive discipline, academic success, instruction in appropriate behaviors and problem-solving skills, coordinating grant resources with the Elementary and Secondary Education Act, Title I and other existing programs (Element 5).

Objective 6: To implement, enhance and expand school-wide policies and practices that systematically address the needs of students, school personnel and the community (Element 6).

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Participating partners have agreed to implement, manage and monitor the programs, services and activities described in the proposal in order to achieve all established outcomes.

II. Information Sharing

The communications plan for the grant project is three-fold. First, various forms of communication will be utilized. A link on the school system web site will provide a description of the grant and the services it will provide to the children, families and organizations in the community. Email address and core staff contact information will be provided for persons to contact the project administrators for additional information. Social marketing including brochures, presentations and meetings with staff of all the partnering agencies will assist in disseminating information and materials about the goals, programs, and activities. Parents and other community members will be included in these communications whenever beneficial.

Secondly, JustCare for Kids staff will coordinate the public relations activities of the grant and will work to keep all partners and stakeholders informed. Project partners will share information in quarterly meetings facilitated by JustCare. Project progress and continual evaluation reports will be discussed with the goal of improving service delivery and strategically planning for sustainability and strengthening the infrastructure.

Local and regional media will be provided information about the grant and its activities to provide broad communication regarding available services. Focus groups as part of the evaluation component will assess needs as the programs are developed as well as project accomplishments.

III. Roles and Responsibilities of Each Partner

Law Enforcement Agency

It is agreed that the Shelby County Sheriff's Department will provide the following under the Shelby County Schools Safe Schools/Healthy Students Alliance Initiative and as partners continuing their participation in the JustCare for Kids Collaborative.

- Continued active participation during and beyond this initiative as sustainability is achieved.
- Utilization of current School Resource Officers for increased safety on school campuses.
- Participation of School Resource Officers in professional development activities as provided under this initiative.

Alignment, coordination and presentation of law enforcement-related prevention
activities for students, parents, faculties, and community members supporting grant
goals and activities.

 Provide technical assistance within its current role in assessing and implementing school and community safety improvements.

 Provide data as needed for evaluation of this proposal to Shelby County Schools for all local and federal evaluation including the Government Performance and Results Act Performance Indicators.

• Provide any financial and service records as required and in compliance with federal privacy regulations.

Mark H. Luttrell, Jr., Sheriff

Shelby County

Date 4-15-04

Community Mental Health Agencies

The Tennessee Department of Mental Health and Developmental Disabilities provides administrative oversight and control of mental health services delivery within Shelby County. These services will be provided through three mental health centers in Shelby County:

Comprehensive Counseling Network Midtown Mental Health Center Southeast Mental Health Center

It is agreed that community mental health center staff will provide the following under the Shelby County Schools Safe Schools/Healthy Students Alliance Initiative and as partners continuing their participation in the JustCare for Kids Collaborative.

- Continued active participation during and beyond this initiative as sustainability is achieved.
- Oversight of all mental health services, whether provided by center staff, both on-site and off-site, and/or supervision and monitoring of any contractual personnel.
- In conjunction with Shelby County Schools and other collaborative members, development of a system of referral and a network of services/programs to respond to the needs of children, adolescents and families, including but not limited to mental and physical health, and social services.
- Development of avenues for expanding capacity to meet such needs.
- Comprehensive mental health services that are best practices at school sites and designated community locations.
- Screening and wraparound services to provide both prevention and treatment of mental health disorders.

- Provide data for evaluation of this proposal to Shelby County Schools for all local
 and federal evaluation including the Government Performance and Results Act
 Performance Indicators.
- Provide financial and service records as required and in compliance with federal privacy regulations.

	Janepu Lac	Ezj	
Janet V	Whaley, Executive Director	1	

Comprehensive Counseling Network

Date 4/12/05

Aubrey J. Howard, Chief Executive Officer

Midtown Community Mental Health Center

Gene Lawrence, Executive Director Southeast Mental Health Center

Shelby County School District

It is agreed that Shelby County Schools will provide the following under the Shelby County Schools Safe Schools/Healthy Students Alliance Initiative and as partners continuing their participation in the JustCare for Kids Collaborative.

- Continued active participation during and beyond this initiative as sustainability is achieved.
- · Administrative and fiscal management of this grant.
- Coordination of activities as set forth in this proposal.
- Facilitation to insure delivery of proposed services, as outlined in this proposal, including, mental health programs, alcohol/drug prevention programs, violence prevention programs, positive youth development programs and services to early childhood programs.
- Oversight and coordination of school staff development and training of community members as outlined in this proposal.
- Collaboration with SCS-JustCare for Kids partners in school policy study and school improvement as outlined in this proposal.
- On-site space for services of grant administration staff, mental health service delivery, and delivery of law enforcement-related prevention activities by current School Resources Officers.
- Data collection oversight for evaluation of this proposal for all local and federal evaluation including the Government Performance and Results Act Performance Indicators.

4.18.05

Date

COPY

Bobby Webb, Ph.D., Superintendent

Shelby County Schools

Juvenile Justice Agency

It is agreed that the Memphis and Shelby County Juvenile Count will provide the following under the Shelby County Schools Safe Schools/Healthy Schools Alliance Initiative and as partners continuing their participation in the JustCare for Kids Collaborative.

- Continued active participation during and beyond this initiative as sustainability is achieved.
- Provision and supervision of one Juvenile Justice Liaison (Juvenile Counselor A), funded through this grant, to provide intensive case management services to Shelby County Schools'students entering and exiting the juvenile justice system.
- Collaboration with Shelby County Schools and other community partners to develop and provide support and services to adjudicated youth returning to school.
- Collaborative development and implementation of positive youth development activities, as outlined in this proposal.
- Provide data for evaluation of this proposal to Shelby County Schools for all local and federal evaluation including the Government Performance and Results Act Performance Indicators.
- Provide financial and service records as required and in compliance with federal privacy regulations.

Date

Jenne J. Wood, Chief Administrative Officer

Juvenile Court of Memphis and Shelby County

Public Mental Health Authority



As the mental health authority for the state, the Tennessee Department of Mental Health and Developmental Disabilities agrees to the following:

- Continued membership and active participation in the JustCare for Kids Collaborative and in the Shelby County Schools Safe Schools/Healthy Students Alliance Initiative. Local membership shall be provided by local mental health providers and the local representative of the Behavioral Health Organization (BHO), AdvoCare of Tennessee. State participation will consist of systems level consultation and problem solving through the office of the Commissioner of the Tennessee Department of Mental Health and Developmental Disabilities.
- Provide oversight of publicly funded mental health services as per the TennCare Partner's Contract with the Tennessee Department of Mental Health and Developmental Disabilities.
- Oversee comprehensive mental health service delivery at targeted school sites including designated early childhood programs as per TennCare Partners Program contract with AdvoCare of Tennessee, Behavioral Health Organization.
- Provide quality assurance of mental health services of all local mental health providers licensed through the Tennessee Department of Mental Health and Developmental Disabilities under Title 33,Tennessee Code Annotated.
- To the extent provided by contract and by law, promote and oversee screening programs to detect
 depression and other mental health disorders.
- Collaborate with the school system, and other project partners including families and family
 advocates in developing a referral system and a network of programs that respond to family needs.
- Collaborate with Shelby County school system by providing local project evaluators the available mental health data necessary for evaluation of this proposal
- Cooperate in providing information as per the Government Performance and Results Act
 Performance Indicators established by Federal government and required by all approved federal
 grantees, consistent with state and federal confidentiality law.

Date 4/20/05

Virginia Trotter Betts, MSN, JD, RN, FAAN

Commissioner, Tennessee Department of Mental Health & Developmental Disabilities

J. Rubenstein D. Bennett

CONTRACT AMENDMENT Shelby County Schools And



Juvenile Court of Memphis and Shelby County January 2007

- Section 4. I. As described in the attached Proposal, the JJL will work full-time (37.5 hours per week) on The Court's 12-month schedule.
- Section 4. VII. Add: The initial Re-Entry Transition Strategy plan will be developed jointly by both The Court and SCS.
- Section 4. XI. Add: The final Re-Entry Transition plan will be developed jointly by both The Court and SCS.
- Section 5. An amount of \$56,889.00 is allocated for the 12 months of Grant Year Two which begins on October 1, 2006 and ends September 30, 2007. Unused funds may be carried over into a possible no cost extension at the end of a third year grant award.
- Section 7. This contract extends through September 30, 2007.
- Section 11. Add: Copies of the Re-Entry Transition Strategy plan for individual students are subject to review by The Court and by SCS for monitoring purposes and program evaluation. Monthly reports on service delivery will be submitted by The Court to SCS within 30 days.

The Year Two Budget is attached.

SIGNATURES affixed below indicate agreement to the terms and conditions stated herein:

Bobby Webb, Ed.D., Superintendent

Shelby County Schools

Jeune Wood, Chief Administrative Officer, ACTING

MALONE Juvenile Court of Memphis and Shelby County,

A C Wharton, Mayor Shelby County

Assistant County Attorney/Contract Administrator

Date

Date

Date